



Help Thousands Save Millions in Tax Returns

Volunteer at the Plaza Adelante VITA site



In 2011 a team of **78 volunteers** helped **2,710 tax payers** receive **3.6 million** in refunds.

For All Volunteers:

We require a **4 hour per week** commitment within the following dates and times, in addition to required volunteer orientation and trainings:

Dates: January 21 - April 17, 2012

Times: Monday - Friday, 1 pm - 8 pm
Saturday, 10 am - 4 pm

Location: Plaza Adelante
2301 Mission St., San Francisco
at 19th St., 3 blocks from
16th St. BART

MANDATORY TRAININGS

For Experienced/Returning Volunteers

One day training: Saturday, December 3, 2011 or
Saturday January 14, 2012, 9am - 4pm
Golden gate University
536 Mission Street, San Francisco

For New Tax Preparers

Online Training
at www.irs.gov/app/vita
Available Nov 15, 2011

The Mission Economic Development Agency invites you to volunteer at the Plaza Adelante Volunteer Income Tax Assistance (VITA) site. As a volunteer learn how to do taxes and asset development services, while helping thousands of low-income families keep millions of dollars in tax returns.

You can help today! We need:

- **Tax preparers** - prepare basic tax refunds
- **Greeters** - Help clients fill out forms, perform translations
- **Benefits Screeners** - Help clients to apply for public benefits
- **College Student Financial Aid Assistants** - Help students fill out FAFSA form

Spanish speakers are needed, but this is the opportunity to learn and improve your Spanish skills!

MANDATORY VOLUNTEER ORIENTATION

Site operations, volunteer roles & MEDA's programs & services

Wednesday January 11 or 18, 2012, 6pm - 8pm
2301 Mission Street, Suite 301, San Francisco

OPTIONAL CERTIFICATION TRAINING

Practice lab before taking the certification test.
Thursdays, December 15, 2011 or January 5, 2012,
5 pm - 8pm
2301 Mission Street, Suite 301, San Francisco

Contact Graciela Reyna at greyna@medasf.org, or 415-282-3334 x117 for more info